

**MINUTES OF 2ND MEETING OF THE PROCUREMENT PLANNING COMMITTEE
HELD ON MONDAY, 19TH SEPTEMBER, 2016 AT THE
INTERNATIONAL SCHOLARS AND RESOURCE CONFERENCE ROOM AT 10.00
AM**

20.0 ATTENDANCE

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|-----|--------------------------------|---|--|
| 1. | Prof. O. M. Onagbesan | - | <i>Director, CEADESE</i> |
| 2. | **Mr. M. O. Ilesanmi | - | <i>CEADESE-Financial Officer</i> |
| 3. | Prof. O. D. Akinyemi | - | <i>CEADESE-Monitoring and Evaluation Officer</i> |
| 4. | *Prof. (Mrs.) Afolami | - | <i>CEADESE, Budget Officer</i> |
| 5. | Prof. O. J. Ariyo | - | <i>Crop & Pasture Improvement Production</i> |
| 6. | **Prof. L. O. Sanni | - | <i>Food Processing & Value Addition</i> |
| 7. | *Prof. O. O. Oluwatosin | - | <i>Livestock Science & Sustainable Environment</i> |
| 8. | **Prof. B. A. Adewumi | - | <i>Agric Mechanization & Sustainable Environment</i> |
| 9. | *Prof. (Mrs.) B. O. Oluwatosin | - | <i>CEADESE-Industrial Liaison Officer</i> |
| 10. | Dr. A. O. Folorunso | - | <i>CEADESE-Industrial Liaison Officer</i> |
| 11. | *Dr. O. Fafiolu | - | <i>CEADESE-Information Officer</i> |
| 12. | Dr. O. O. Olujimi | - | <i>CEADESE-Safeguard Officer</i> |
| 13. | ***Mrs. Aroyeun F. T. | - | <i>Head, Procurement Unit</i> |
| 14. | Mrs. M. B. Omisope | - | <i>CEADESE-Procurement Officer/Secretary</i> |
| 16. | Mrs. T. R. Mosaku | - | <i>CEADESE-Accountant</i> |
| 17. | Mr. M. Somefun | - | <i>CEADESE-Admin Officer</i> |

LEGEND:

* Absent

** *CEADESE-Financial Officer Represented by Mr. A. J. Olusanwo*

** Programme Leader Food Processing & Value Addition Represented by Dr. Shittu

** Programme Leader Food Processing & Value Addition Represented by Dr. Dada P. O.

*** Absent with apology

21.0 OPENING

The meeting started at 10:00 am with an opening prayer by the *CEADESE-Monitoring and Evaluation Officer*.

22.0 INTRODUCTION

The Chairman welcomed members and informed them that the meeting was scheduled to consider the recommendations of the Technical Evaluation Committee on Supply of books, Furnishing and Upgrading of Postgraduate Students Hostels and Procurement of Laboratory/ Research / Teaching / Multi-Media Equipment and Laboratory Consumables.

He also informed that the World Bank Procurement Specialist has finally responded to the Bid Evaluations for the Procurement of Laboratory/ Research / Teaching / Multi-Media Equipment and Laboratory Consumables earlier forwarded for his consideration since July 2016. He said that the Suppliers that were not prequalified had been debriefed and responses have been forwarded to Suppliers that asked for clarification.

He informed that, whatever the committee agreed upon at the meeting would be recommended to the Tenders Board for approval.

23.0 BID EVALUTION REPORT FOR THE PROCUREMENT OF LABORATORY/ RESEARCH / TEACHING / MULTIMEDIAEQUIPMENT AND LABORATORY CONSUMABLES

The Chairman presented to the committee the clearance granted by the World Bank Procurement Specialist for four (4) lots (lots 1 to 4) out of the (5) lots re-presented to him in accordance to the template provided by the Word Bank as stated below:

Lot 1 . Femimat Concepts Limited-~~N~~139,270,121.54

Lot 2 . Dakaris Global Services Limited-~~N~~18,674,696.25

Lot 3 . Katchey Company Limited-~~N~~59,518,936.49

Lot 4 . Winteck Nigeria Limited-~~N~~9,266,090.40

Afterward, he said that in respect of Lot 5, the World Bank Procurement Specialist directed the Centre to review its recommendation to give room for value for money because the highest bid of ~~N~~48,345,780.00 recommended was not competitive if compared with other bids.

In view of the above, he stated that at the meeting of the Technical Evaluation Committee he made a telephone call to the World Bank Procurement for more clarification on his observation. The World Bank Procurement Specialist advised that the Centre should apply general waiver to the bidders to qualify the unqualified ones and also consider the history and past records of performance of the Company that would probably win the award. The World Bank Procurement Specialist directed that the Centre should write to the World Bank for approval of the waiver.

He reported that after much deliberation, the Technical Evaluation Committee considered the advice of the World Bank Procurement Specialist by having a thorough examination on the bidding documents, technical bids and financial bids submitted by the suppliers. The Technical Evaluation Committee thereafter granted a waiver to Alpha Speedlink Computer Limited with tender figure of ~~₦~~27,162,975.00 for non-submission of current PENCOM Certificate and Unspecified models with corresponding specification for items 6 and 7 as discovered in its tender.

Based on the above, the issue of price fluctuation and current economic recession was extensively discussed on how realistic and achievable the prices of the goods quoted by the suppliers since May 2016. The Committee agreed that the programme leaders should be called upon to agree on how the available fund would be rationed among the five programmes of the Centre and also the Centre Leader should obtain NO OBJECTION from the World Bank to purchase equipment and consumable goods in accordance to the available fund.

24.0 RECOMMENDATIONS OF THE PROCUREMENT PLANNING COMMITTEE TO THE TENDERS BOARD

The Procurement Planning Committee recommended to the Tenders Board the following bids in respect of Procurement of Laboratory/ Research / Teaching / Multi-Media Equipment and Laboratory Consumables:

Lot 1 . Femimat Concepts Limited ~~₦~~139,270,121.54

Lot 2. Dakaris Global Services Limited ~~₦~~18,674,696.25

Lot 3. Katchey Company Limited ~~₦~~59,518,936.49

Lot 4. Winteck Nigeria Limited ~~₦~~9,266,090.40

Lot 5. Alpha Speedlink Computer Limited ~~₦~~27,162,975.00.

25.0 CONSIDERATION OF BID EVALUATION REPORT ON SUPPLY OF BOOKS

The Chairman informed the Committee that the Technical Evaluation Committee applied both pre-qualification and post qualification criteria on the bids submitted by the Book suppliers and recommended that SAFARI Books Limited who was the second best with the tender value of ~~₦~~5,645,713.60 and the supply completion period of 60 Days be awarded the contract because ORIGBO Global Ventures that submitted the lowest tender value of ~~₦~~5,593,340.00 failed to submit PENCOM Certificate.

26.0 RECOMMENDATION OF THE PROCUREMENT PLANNING COMMITTEE TO THE TENDERS BOARD

The Procurement Planning Committee considered the recommendation of the Technical Evaluation Committee recommended to the Tenders Board the second lowest bid submitted by the SAFARI Books Limited with the tender value of ₦5,645,713.60 and the supply completion period of 60 Days.

27.0 FURNISHING OF POST GRADUATE HOSTEL

The Chairman reported that the Vice- Chancellor directed that quotations received in respect of the project which was earlier forwarded for his executive approval should go through the Technical Evaluation Committee and then to the Tenders Board. In this regard, the Technical Evaluation Committee after close examination of the documents discovered that the quotations that were attached on the request were already obsolete, taking into consideration the on-going Economic recession and price fluctuation. On the above note, the Technical Evaluation Committee directed the Procurement officer to obtain new quotations for the request. The quotations were obtained by the Procurement officer as directed, analysed by the Technical Evaluation Committee and recommended to the Committee as stated below:

- 1.) Oluwalogbon Electronics to supply LG 1.5 Split Air conditioner at ₦114,000.00
- 2.) TOLAS GAS SERVICES to supply Gas Cylinder 12kg at ₦10,000.00
- 3.) TOLAS GAS SERVICES to supply Hose at 250.00 per yard
- 4.) TOLAS GAS SERVICES to supply Regulator at 2000.00
- 5.) TOLAS GAS SERVICES to supply Clip at 50.00
- 6.) Y.SHO UPHOLSTERY to supply 5 Reading Table (22" X 7ft) at 97,000.00
- 7.) Y.SHO UPHOLSTERY to supply 20 Padded Chairs (for reading) at 180,000.00
- 8.) MODLAK Furniture to supply 20 units 3ft x 6ft bed at 560,000.00
- 9.) SHALOM MEGA STORE to supply Thermocool HR250 at 112,000.00
- 10.) VITAFOAM to supply 20 Units 3" X 6ft Vitafoam Mattress @ 11,000.00

The Programme leader for Crop & Pasture Improvement Production asked if the goods to be purchased are only for CEADESE Students and regular Postgraduate students. The Chairman responded that the goods are meant for only CEADESE students but the consumable items like refilling of cooking gas would be sustained by the students. The representative of the Programme leader for Food Processing & Value Addition added that the University Management should be advised on the sustainability arrangement for the goods while the students should be informed that the University Management put them in place for their comfort but not as a right.

28.0 RECOMMENDATION OF THE PROCUREMENT PLANNING COMMITTEE TO THE TENDERS BOARD

The Procurement Planning Committee considered the recommendation of the Technical Evaluation Committee and recommended to the Tenders Board as follows:

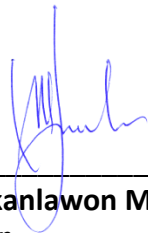
Oluwalogbon Electronics to supply LG 1.5 Split A/C @ ~~₦114,000.00~~ X 4 = ~~₦456,000.00~~
TOLAS GAS SERVICES to supply Gas Cylinder 12kg @ ~~₦10,000.00~~ X 4 = ~~₦40,000.00~~
TOLAS GAS SERVICES to supply Gas Cooker @ ~~₦14,000.00~~ X 4 = ~~₦56,000.00~~
TOLAS GAS SERVICES to supply Hose @ 250.00 X 12 = ~~₦3,000.00~~
TOLAS GAS SERVICES to supply Regulator @ 2000.00 X 4 = ~~₦8,000.00~~
TOLAS GAS SERVICES to supply Clip @ 50.00 X 4 = ~~₦200.00~~
Y.SHO UPHOLSTERY to supply 5 Reading Table (22" X 7ft) @ 97,000.00
Y.SHO UPHOLSTERY to supply 20 Padded Chairs (for reading) @ 180,000.00
MODLAK Furniture to supply 20 units 3ft x 6ft bed @ 560,000.00
SHALOM MEGA STORE to supply Thermocool HR250 @ 112,000.00 X 4 = ~~₦448,000.00~~
VITAFOAM to supply 20 Units 3" X 6ft Vitafoam Mattress @ 11,000.00 X 20 = ~~₦220,000.00~~
TOTAL SUM **~~₦2,068,200.00~~**

29.0 CONCLUSION

In conclusion, the Committee directed the Centre leader to obtain NO OBJECTION for general waiver to qualify more bidders on Lot 5 and permission to purchase equipment and consumable goods in accordance to the available fund.

30.0 CLOSING

The meeting closed at 2:45pm.



Prof. Okanlawon M. Onagbesan
Chairman



Mrs. M.B. Omisope
Secretary