

**MINUTES OF MEETING OF THE TECHNICAL EVALUATION COMMITTEE
HELD ON TUESDAY, 2ND JULY, 2016 AT THE
IS & RC CONFERENCE ROOM AT 12 NOON**

ATTENDANCE

1.	Prof. O. M. Onagbesan	-	<i>Director, CEADESE</i>
2.	*Mr. M. O. Ilesanmi	-	<i>CEADESE, Financial Officer</i>
3.	*Prof. O. D. Akinyemi	-	<i>Monitoring and Evaluation</i>
4.	Mrs. Aroyeun F. T.	-	<i>Head, Procurement Unit</i>
5	*Dr. O. B. Ajayi	-	<i>Head, ICTREC</i>
6	Mr. Ojo. A.	-	<i>Director, DITTECS</i>
7	Arc. Anasanwo B.A.R.	-	<i>Acting Head, Physical Planning Unit</i>
8	Mr. Amubode O. O.	-	<i>CEADESE, Internal Auditor.</i>
9	Mrs. M. B. Omisope	-	<i>Procurement Officer, CEADESE</i>
10	Mrs O. K. Akinsola	-	<i>CPO</i>
11	Mr. Odedunmoye T. O.	-	<i>CTO, Physical Planning</i>
12	Dauda Karik J.	-	<i>SPO Physical Planning</i>
13	Mr Thompson A. O.	-	<i>PEO, Bursary</i>
14	Mr. Komolafe V. A.	-	<i>Acct I, Bursary</i>
15	*Mr. Enilolobo V. B.	-	<i>SEO, Internal Audit</i>
16	Mrs. T. R. Mosaku	-	<i>Accountant, CEADESE</i>
17	Mr. M. Somefun	-	<i>CEADESE-Principal Executive Officer I</i>

LEGEND

*** Absent with Apology**

6.0 OPENING

The meeting started at 12noon with an opening prayer by the Acting Head, Directorate of Physical Planning.

7.0 INTRODUCTION

The Chairman appreciated the Technical Evaluation Committee members for the efforts put in place to achieve the set goals of procuring equipment and Laboratory Consumables for the Centre. He informed the Technical Evaluation Committee members that the reports forwarded to the World Bank Procurement Specialist has been vetted and returned with some observations and corrections to be made using World Bank Tender Evaluation Format. He informed further that the World Bank Procurement Specialist forwarded a Template to be used for the evaluation along with his observations.

He said that when the report was received he called on six (6) members of the Technical Evaluation Committee to work as a Team using the Evaluation Format Template forwarded by the World Bank Procurement Specialist for the evaluation of the Tenders. He said further that the meeting was called to give feedback to the Technical Evaluation Committee on the new results obtained by using the Template of the World Bank.

First, the Technical Evaluation Committee members commended the efforts put in place by the Team to get the work done on time. They thoroughly looked at the new Template, the results got by the Six (6) Team members and thereafter agreed with the recommendations made on Lots 1-5.

Secondly, the Technical Evaluation Committee discussed extensively on the current National Economy, daily price fluctuation and the effect it might have on the procurement. The Chairman responded that based on the instability in exchange rate, the budget as proposed in the Procurement Plan would not be able to accommodate all the proposed items. He said that the agreed exchange rate between the World Bank and Nigeria as at the time of signing the Grant Agreement was ₦200 per US Dollar but the current exchange rate as at today was ₦317 per US Dollar. This has introduced a huge deficit in respect of the implementation of the project. He announced that the best practice was to obtain No Objection from the World Bank to purchase the goods that the approved budget could accommodate for now. He informed that World Bank approved that negotiation can be done at the point of award and that any Company that do not supply within the specified delivery period can either be penalized or receive termination of contract. The Penalty Fee will be deducted by the Bankers via the Advanced Payment Guarantee issued by the Bank.

Thirdly, the Technical Evaluation Committee also mentioned that the issue of specification might be the major cause for the huge price differences as reflected in the tenders submitted by the suppliers. The Chairman responded that the variation could be as a result of differences in the country of production as specified by the contractors, and quality of the products. He said that based on this fact the goods to be supplied by the awarded Suppliers would be checked using the stated specification in the Tender Document and any good that does not match quality would be rejected.

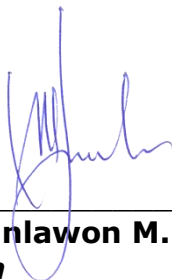
Finally, the Chairman informed that the new report will be forwarded to the World Bank Procurement Specialist.

8.0 ANY OTHER BUSINESS

The Chairman informed that the Centre would send a request to the World Bank to approve a modification of the Procurement Method for Books and Minor Works from National Competitive Bidding to National Shopping. He said the reason was based on saving cost of publications and that the works to be done on Minor Works are below the threshold of National Competitive Bidding (NCB) as they are repairs that can be executed by local contractors.

9.0 CLOSING

The meeting closed at 2:45pm.



Prof. Okanlawon M. ONAGBESAN
Chairman



Mrs. M.B. Omisope
Secretary