

MINUTES OF MEETING OF THE TECHNICAL EVALUATION COMMITTEE HELD  
ON TUESDAY, 17TH JANUARY, 2017 AT THE  
INTERNATIONAL SCHOLARS AND RESOURCE CONFERENCE ROOM AT 11 AM

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### 11.0 ATTENDANCE

|     |                       |   |               |
|-----|-----------------------|---|---------------|
| 1.  | Prof. O. M. Onagbesan | - | Chairman      |
| 2.  | Mrs. O. O. Oyewunmi   | - | Member        |
| 3.  | Prof. T. Arowolo      | - | Ad-Hoc Member |
| 4.  | *Prof. O. D. Akinyemi | - | Member        |
| 5.  | *Prof. A. M. Gbadebo  | - | Ad-Hoc Member |
| 6.  | Mrs. F. T. Aroyeun    | - | Member        |
| 7.  | Mr. A. Ojo            | - | Member        |
| 8.  | Arc. B.A.R. Anasanwo  | - | Member        |
| 9.  | Mr. O. O. Amubode     | - | Member        |
| 10. | Dr. O. O. Olujimi     | - | Ad-Hoc Member |
| 11. | Mrs. M. B. Omisope    | - | Secretary     |
| 12. | Mr. M. A. Shomefun    | - | In-Attendance |
| 13. | Mrs. T. R. Mosaku     | - | In-Attendance |
| 14. | *Mr. S. Akosile       | - | In-Attendance |

### LEGEND:

\* Absent with apology

### 12.0 OPENING

The meeting started at 11:30 am with an opening prayer by Mr. O. O. Amubode.

### 13.0 INTRODUCTION

The Chairman welcomed members and informed them that the Centre did not include any Construction activity in its World Bank approved Implementation Plan. Therefore the issue of Environmental Impact Assessment was not included at the kick off. After the approval, the World Bank reverted its decision and directed that Environmental Impact Assessment is compulsory for any Centre that intended to embark on either construction or renovation. At one of its meetings, the Centre Leaders suggested to the World Bank that the College of Environmental Management and Resources Management of the University should handle it but the offer was turned down. The World Bank later-on directed that a Consultant with World Bank experiences should be employed to handle the job. The Centre's Safeguard Officer attended a Workshop in Abuja at from there he was directed to advertise for the engagement of an Individual Consultant.

The advertisement was published on the University and Centre Websites and Notice Boards in the University for six (6) weeks. The submissions of the Two (2) Individual Consultants' Expression of Interest were opened on 19<sup>th</sup> December, 2016 by the Tender Opening Committee in the presence of the Consultants' Representatives.

The Expression of Interest was presented to the Technical Evaluation Committee for analysis, scoring and recommendation.

#### **14.0 ANALYSIS OF SUBMISSIONS**

The Technical Evaluation Committee after exhaustive deliberations observed that:

- i). the submission of Sustainabiliti Limited was more detailed than Mindware Consulting Limited;
- ii) Sustainabiliti Limited was more experienced than Mindware Consulting Limited;
- iii) Sustainabiliti Limited has World Bank experience while Mindware Consulting Limited didn't have ;
- iv) the work plan submitted by Sustainabiliti Limited was more detailed than that of Mindware Consulting Limited;

#### **14.1 SCORING OF SUBMISSIONS**

| <b>S/NO</b> | <b>CRITERIA</b>                             | <b>SCORE</b> | <b>MINDWARE CONSULTING LTD</b> | <b>SUSTAINABILITI LTD</b> |
|-------------|---|--------------|--------------------------------|---------------------------|
| 1.          | <b>QUALIFICATION:</b>                       |              |                                |                           |
|             | Academic                                    | 10           | 10                             | 10                        |
|             | Professional                                | 10           | 05                             | 07                        |
| 2.          | Company Incorporation                       | 10           | 10                             | 10                        |
| 3.          | <b>Experiences:</b>                         |              |                                |                           |
|             | a) Cognate                                  | 10           | 05                             | 10                        |
|             | b) Evidence of Project Awarded/Completed    | 20           | 00                             | 08                        |
|             | c) Knowledge of World Bank Safeguard Policy | 20           | 00                             | 12.5                      |
| 4.          | Presentation of Submission                  | 10           | 04                             | 08                        |
| 5.          | Work Plan                                   | 10           | 00                             | 08                        |
|             | <b>TOTAL</b>                                | <b>100</b>   | <b>34</b>                      | <b>73.5</b>               |

## 14.2 SCORING CRITERIA

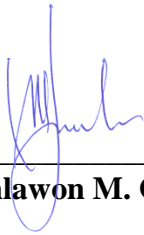
- i) Professional Qualification – 5 marks for listing, 5 marks for evidence
- ii) Cognate Experience- 1mark for each year of experience
- iii) Knowledge of World Bank Safeguard Policy- 2.5 marks for each experience
- iv) Evidence of Project awarded/completed-2 marks each for 5 awarded projects and 2 marks for 5 projects completed

## 15. CONCLUSION

The Technical Evaluation Committee opined that the project be awarded to Sustainability Limited subject to negotiation of its quoted price of Three Million, Four Hundred and Twelve Thousand, Five Hundred Naira ( 3,412,500,00) only inclusive of 5% VAT at a completion period of 6 weeks.

## 16.0 CLOSING

The meeting ended at 1:30 pm with a closing prayer by Mr. O. O. Amubode.



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**Prof. Okanlawon M. ONAGBESAN**  
*Chairman*



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**Mrs. M. B. Omisope**  
*Secretary*