

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF INTERIM CEADESE BOARD MEETING HELD ON WEDNESDAY, SEPTEMBER 2, 2015**  
**AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

<b>14.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production & Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	& Prof. B.A. Adewumi	Agricultural Mechanization & Sustainable Environment	„
	* Prof. O. D. Akinyemi	Hydrology and Climate Change	„
	\$ Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	# Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	* Prof. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	* Dr. A.O. Fafiolu	Liaison Unit	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	Asst. P& L
	\$ Dr. O.P. Sobukola	Food Processing & Value Addition	„
	* Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Dr. P.O. O. Dada	Agricultural Mechanization & Sustainable Environment	„
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**LEGEND**

# Absent                      \*Apology              \$ Sabbatical

**14.2.0 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 11.45a.m. Thereafter, He welcomed everyone to the meeting and informed the programme Leaders that there is need for Major Supervisor to visit the student at their respective internship place.

**14.3.0 SUBSTANTIVE ISSUES**

**14.3.1 Internship Allowance**

The Director CEADESE informed the Board that the students have been posted to their respective internship place for three months. He said further that internship allowances has been prepared in accordance to the World Bank approved Implementation Plan in disbursement linked result (DLR 2.4) and has been forwarded to Vice-Chancellor for approval.

#### **14.3.2 Interview for Both M. AgSE and Ph.DAgSE**

The Board fixed Thursday, September 10, 2015 for the closing of on-line application form for 2015/16 CEADESE Specialize PG Programme for admission. The Board also agreed that Applicants for M.AgSE are sit for both written and oral Interview while Ph.DAgSE Applicants are sit for oral interview alone.

#### **14.3.3 Merging of Agricultural Mechanization Programme with Crop and Pasture Programme**

The Director CEADESE informed the Board that there is need to realign Agricultural Mechanization Programme with Crop and Improvement Production Programme based as approved in the implementation plan by the World Bank.

#### **14.3.4 Curriculum Review**

The Director CEADESE informed the Board that based on the new approved Implementation Plan which specifies the need for review of the academic curriculum of each programme for the 2015/16 Session. He said further that he has constituted Curriculum Review Committee to review the Centre's academic programme.

#### **14.3.5 Preparation of Memorandum of Understanding (MoU) for Partnership Industry**

The Director reiterated that based on the new approved Implementation Plan there is need to draw Memorandum of understanding for Centre's partners and which would be e-mail to them.

#### **14.3.6 Release of Grant**

The Director informed the Board that One Hundred and Thirty-Seven Million (₦ 137, 000, 000.00) has been released to the Centre by the World Bank from the total grant and Thirteen Million Naira (₦ 13, 000000.00) was borrowed from the University.

### **14.4 CLOSING REMARKS**

The Director thanked members for attending the meeting and the meeting came to close at 12.55 p.m.

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**Prof. O. M. Onagbesan**  
Director

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**Mr. M. A. Shomefun**  
Secretary

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF CEADESE BOARD MEETING HELD ON MONDAY, JUNE 10, 2015 AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

<b>13.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	*Prof. L.O. Sanni	Food Processing& Value Addition	Programme Leader
	Prof.I.O. Daniel	Crop Production& Seed Enterprise	„
	Prof. O.O. Oluwatosin	Livestock Science & Sustainable Environment	„
	*Prof. B.A. Adewumi	Agricultural Mechanization&Sustainable Environment	„
	Prof. O. D. Akinyemi	Hydrology and Climate Change	„
	\$Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	#Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Prof. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O.Fafiolu	Liaison Unit	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment Asst. P&L	„
	#Dr. O.P. Sobukola	Food Processing & Value Addition	„
	*Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Dr. P.O. O. Dada	Agricultural Mechanization&Sustainable Environment	„
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**LEGEND**

# Absent                      \*Apology              \$ Sabbatical

**13.2.0 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 12.50 p.m. with an opening prayer offered by Dr. A. O. Fafiolu. Thereafter, He welcomed everyone to the meeting.

He informed the Board that the first semester lectures and examination has come and gone and appreciated the Programme Leaders and the courses lecturers for keeping up to their task and reiterated that feedback were received from the students as regards the first examination and he encourage them by saying that there is room for changing to improve in delivery of lectures to the students.

**13.3.0 SUBSTANTIVE ISSUES**

**13.3.1 Gambia Workshop**

The Director CEADESE informed the Board that ACE project Workshop Meetingholds every six monthselected Countries that are part of the ACE Centres.

**13.3.2 ACE project**

The Director CEADESE informed the Board that only three Centres had commenced Post Graduate Programmes, they were Federal University of Agriculture, Abeokuta; University of Port-Harcourt and Bayero University. He was optimistic that the Federal Government will soon release the grant from the World Bank through the National Universities Commission (NUC).

### **13.3.3 Detailed Equipment and Consumable Specification**

The Director CEADESE requested the Programme Leaders to forward detailed specification of the equipment for their programme activities to the Centre's Procurement Officer for the preparation of bidding documents.

### **13.3.4. Placement of Advertisement**

The Director informed the Board that admission for the 2015/2016 would be conducted in August and lectures to start in September. He said further that though, the World Bank requested for joint placement of advertisement for admission with other ACE Centre's. However, there is need to place the centre advertisement for admission. Since template in the joint admission was not ready.

The Board agreed that the Centre should make use of last year's advertisement template for this year admission. He then requested the Programme Leaders to forward their input for the advertisement to the Director's office.

The following dates were fixed for the 2015/16 admission:

- |      |                                  |  |
|------|----------------------------------|--|
| i.   | Placement of Advertisement :     | Opening 22 <sup>nd</sup> June, 2015<br>Closing 13 <sup>th</sup> July, 2015 |
| ii.  | Processing of Application Forms: | 27 <sup>th</sup> July, 2015 (2 Weeks)                                      |
| iii. | Interview:- Oral and Written:    | 10 <sup>th</sup> August, 2015  |
| iv.  | Offer of Admission:              | 24 <sup>th</sup> August, 2015  |

He said that applications were received for admission into 2015/16 from Gambia and within the country and reiterated that there is no scholarship for this year admission.

He thereafter requested Dr. Folorunso to assist the Centre in designing fliers to be attached with the advertisement for Admission, which would be forwarded to regional Countries and Prof. O. D. Akinyemi said he would assist the centre in that regards. The Board agreed that the advertisement should be placed in two local newspapers the Punch and The Guardian / The Nation.

### **13.3.6 Programme Nomenclature**

The Director CEADESE informed the Board that based on the recent approval of the implementation plan by the World Bank. The Centre's programmes have been reworked from the usual six (6) to five (5). The new programmes are as follows:

- i. Livestock Science
- ii. Livestock Economic and Policy

- iii. Crop and Pasture Improvement/Production
- iv. Value Addition and
- v. Agriculture and Environment

After extensive discussion the Board unanimously agreed that there is need to write to the Dean, Post Graduate School informing him of change in nomenclature.

#### **13.3.7 Students Internship**

The Director CEADESE informed the Board that the Centre's Students internship will not be like normal University SIWES and Internship. It would be demand driven, in which students would be exposed to practical in the industry. The students would be placed in different industry based on their programmes, in order to interact and formulate problem which will assists in designing the proposal for their research works.

Thereafter, Director requested Prof. (Mrs.) B. O. Oluwatosin and Dr. A. O. Fafiolu to compile lists of students and industries where they would be placed for internship and also to inform the industry by writing to them officially.

#### **13.3.8 Extension of Lectures and Second Semester Examination**

The Board has extended the Centre's lectures activities of second semester for two weeks due to recent fuel scarcity in the Country and students unrest at Camp. Therefore, the following dates were chosen:

- i. Second Semester Lectures End - Friday, June 26, 2015
- ii. Second Semester Examinations Begin - Monday, July 6, 2015
- iii. Second Semester Examinations End- Monday, July 10, 2015

#### **13.3.9 Draft Time Table**

Director requested Dr. J.O. Daramoola to come up with draft time table for the second semester examination.

#### **13.3.10 Conduct of Lectures**

The Director CEADESE frowned at the way some lecturers conduct their lectures at the Centre and implore the Programme Leaders to talk to them in order to improve in discharging their responsibility.

#### **13.3.11 List of Supervisory Committee**

The Director informed the Board that the Centre's list of students supervisory Committee should comprise two people from the programme, one person from other programmewithin the Centre and one person from the industry.

### **13.3.12 Memorandum of Understanding (M o U)**

The Director informed the Board that the Vice-Chancellor has requested for detailed information on the partnership with AquanovaGlobal System Limited Company.

### **13.4.0 CONSIDERATION AND APPROVAL OF THE FIRST SEMESTER FOR 2014/15 EXAMINATION RESULTS FOR 2014/15 SESSION**

#### **13.4.1 Livestock Science Programmme**

Prof. O.O. Oluwatosin presented Livestock Science Programmmeresults for first semester examination for 2014/15 sessionfor M.AgSEto the board for consideration and approval.

The Board considered and approved the results subjects to the following corrections:

- i. Programme name should be written in full;
- ii. Students names to be included in the results;
- iii. To indicate legend for female students
- iv. Course codes to have acronyms
- v. To include signatory page for the Director and programme Leader.

#### **13.4.2 Hydrology and Climate Change Programme**

Prof. O. D. Akinyemi presentedHydrology and Climate Change Programmmeresults for first semester examination for the 2014/15 session for M.AgSE and Ph.DAgSEto the board for consideration and approval.

The Board considered and approved the result subjects to the following corrections:

- i. Master (M.Sc) should be replaced with M.AgSE
- ii. To indicate legend for female students.

#### **13.4.3 Crop Improvement and Seed Enterprises Development**

Dr. E.O. Idehen presented Crop Improvement and Seed Enterprises Development Programmmeresults,on behalf of the Acting ProgrammeLeader who was unavoidably absent,for first semester examination for the 2014/15 session for M.AgSE and Ph.DAgSEto the board for consideration and approval.

The Board considered and approved the result subjects to the following corrections:

- i. To include the name and scores of Adeboye, K. A. in the Ph.DAgSE result.

#### **13.4.4 Food Processing and Value Addition**

Director CEADSE, Prof. O.M. Onagbesan presented Food Processing and Value Addition programmeresults,on behalf of the Programme Leader Prof. L. O. Sanniwho was unavoidably absent,for the first semester examination for the

2014/15 session for M.AgSE and Ph.Dto the Board for consideration and approval.

The Board considered and approved the result subjects to the following corrections:

- i. The board requested the Programme leader to recheck the Matric number of Olufemi, O.E.

#### **13.4.5 Agricultural Mechanization and Sustainable Environment Programme**

Prof. I. O. Daniel presented Agricultural Mechanization and Sustainable Environment Programme results, on behalf of Programme Leader who was on Sabbatical leave, for first semester examination for the 2014/15 session for M.AgSE to the board for consideration and approval.

The Board considered and approved the result subjects to the following corrections:

- i. To include Heading FUNAAB
- ii. To increase the size of the font
- iii. To change Master to M.AgSE
- iv. Programme name to written in full
- v. To change CEADESE examination to Post Graduate examination
- vi. To include the name of the Dean PG School after the Vice-Chancellor
- vii. To include Courses acronyms
- viii. To delete Coordinator and replace it with the programme Leader
- ix. To include Director CEADESE in the results
- x. To put the scores of AMS 707 & ANS 703 in the results.

#### **13.4.6 Agricultural Development & Environmental Policy**

Prof. I. O. Daniel presented Agricultural Development and Environmental Policy results, on behalf of the Programme Leader who was unavoidably absent, for the first semester examination for 2014/15 session for M.AgSE to the Board for consideration and approval.

The Board considered and approved the result subjects to the following corrections:

- i. To re-do the entire results and to follow PG format
- ii. To include Courses acronyms
- iii. Option to be changed to Programme

### **13.5.0 ANY OTHER BUSINESS**

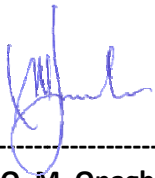
#### **13.5.1 Sabbatical Leave**

Prof. I. O. Daniel informed the Board that he would be proceeding on sabbatical leave and therefore, recommended Prof. O. J. Ariyo as an Acting Programme Leader for Crop Improvement and Seed Enterprise Development. Thereafter, he

thanked the Board for giving him the privilege to serve as a Programme Leader for Crop Improvement and Seed Enterprise Development Programme.

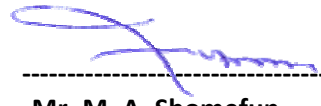
### **13.6.0 CLOSING REMARKS**

The Director thanked members for attending the meeting and the meeting came to close at 4.35 P.m.



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**Prof. O. M. Onagbesan**  
**Director**



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**Mr. M. A. Shomefun**  
**Secretary**



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**(CEADESE)**

**MINUTES OF CEADESE BOARD MEETING HELD ON MONDAY, FEBRUARY 9, 2015 AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

<b>12.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	Prof. L.O. Sanni	Food Processing& Value Addition	Programme Leader
	Prof.I.O. Daniel	Crop Production& Seed Enterprise	"
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	"
	Prof. B.A. Adewumi	Agricultural Mechanization&Sustainable Environment,,	"
	Prof. O. D. Akinyemi	Hydrology and Climate Change	"
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	"
	*Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Prof. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O.Fafiolu	Liaison Unit	"
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	Asst. P&L
	Dr. O.P. Sobukola	Food Processing & Value Addition	"
	*Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	"
	Dr. P.O. Dada	Agricultural Mechanization& Climate Change	"
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**12.1 IN ATTENDANCE**  
Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**  
# Absent                      \*Apology

**12.2.0 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 11.15 a.m. with an opening prayer offered by Prof. L. O. Sanni. The Director welcomed everyone to the meeting and informed the Board that he planned that the Vice-Chancellor and Deputy Vice-Chancellor (Academic) to be here with us in the meeting but they were unavoidably absent due to official assignment.

**12.3.0 SUBSTANTIVE ISSUES**

**12.3.1 CEADESE Project and Funding**

The Director CEADESE informed the Board the reason for calling the meeting was to dampen the anxiety of none releasing of the grant from the World Bank and to reassure

them on the possibility of getting the fund. He thereafter circulated a report on implementation Plan mailed to him by one of the three reviewers from the World Bank. He reiterated further that World Bank has been shifting the goal post from time to time and that this was the third times of sending the implementation to the World Bank. He said the reviewer of the opinion that our project was too large and board. He also informed the Board that he wanted to react to the report but the Vice-Chancellor advised him not to do so but was frowned at the report.

After extensive deliberation on the matter, the Board suggestions were segmented into three areas the World Bank, the Programme Leaders/Asst. Programme Leaders and the Students.

**1. The World Bank**

- i. To inform the World Bank that M.Agric is not marketable in Nigeria;
- ii. To repackage the implementation plan to meet their request.

**2. The Programme Leader/Asst. Programme Leader**

- i. To develop and restructure the programme Research activities based on the University facilities;
- ii. Need to write another proposal and to source for fund from the other donors.
- iii. To readjust our strategies, so that Centre to continue to get patronage from the Students.
- iv. To continue with programme and remodel it against next year;
- v. To use the following courses as core course (a) Nigerian Agriculture today and tomorrow (2 units in 1<sup>st</sup> Semester), (b) Information Management and Knowledge Generation in Nigeria Agricultural (3 units in 2<sup>nd</sup> Semester) and (c) Policy and Competitiveness in Nigeria Agriculture (3 units, 2<sup>nd</sup> Semester) as suggested by the World Bank.

**3. The Students**

- i. The Students research projects should be integrated and intertwined;
- ii. To make sure that we keep to the end period of the students and;
- iii. To leverage their research with the University Research.

**12.3.2 Procurement Plan**

The Director CEADSE informed the Board that there is need to shelve the procurement plan for now, until we got approval for the implementation plan and to streamline the implementation plan next year.

**12.3.3 CEADSE Students Examination**

The Director informed the Board that the first semester fixed for February has been extended for three weeks due to forth coming General Election in the Country and will now hold in first week in March. He directed Dr. J.O. Daramola to harvest the courses and prepare the time-table for the first semester examination. He implored the Programme Leaders to collect questions from concerned lecturers and produce them for the examinations.

#### **12.3.4 Project Supervision**

The Director informed the Board that the Dean, Postgraduate School has requested for the following from the Centre (i) Calendar of CEADESE Programme for 2014/2015 Session; (ii) Lists of Examiners and lists of the Students' Project Supervisory Committee for the consideration at next postgraduate Board Meeting. He thereby implored the Programme Leaders to respond to the requests by submitting the above lists to the Office of the Director for onward delivery to the Postgraduate School.

#### **12.4 ANY OTHER BUSINESS**

##### **12.4.1 Meeting with CEADESE Students**

The Director informed the Board that the Vice-Chancellor has directed him to inform the Students on the situation of things on ground with the World Bank. The meeting has been fixed for tomorrow Tuesday, 10<sup>th</sup> February, 2015 and therefore implored the Programme Leaders to join him in the meeting with the Students' by 10.00 a.m.

##### **12.4.2 Application for Advertisement**

The Board has agreed to place advertisement for admission on the new applications into M.AgSE and P.hdAgSE for 2015/16 academic session.

#### **12.5 CLOSING REMARKS**

The Director thanked members for attending the meeting and Prof. I. O. Daniel offered the Closing Prayer and the meeting came to close at 12.40 p.m.

**Prof. O. M. Onagbesan**  
Director

**Mr. M. A. Shomefun**  
Secretary

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**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF CEADESE BOARD MEETING HELD ON MONDAY, October 6, 2014 AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

11.0	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production & Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization & Sustainable Environment,,	„
	*Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	*Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	Asst. P&L
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

<b>11.1</b>	<b>IN ATTENDANCE</b>	
	Mr. G.O. Olaniyan	Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                      \*Apology

**11.2 OPENING REMARKS**  
 The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 10.45 a.m. with an opening prayer offered by Dr. (Mrs.) B. O. Oduguwa. The Director welcomed everyone to the meeting.

**11.3 SUBSTANTIVE ISSUES**

**1.3.1 Resumption of Students**

The Director CEADESE informed the Board that there is need to prepare well for the resumption of the Centre Postgraduate students.

### **11.3.2 Implementation and Procurement Plan**

The Director CEADESE informed the Board that the World Bank has approved the Centre Procurement Plan and that Implementation plan will be forwarded for approval latest by following week.

### **11.3.3 Centre PG Admission**

The Director informed the Board that Vice-Chancellor has approved the Centre PG Programme and photocopies of the lists of qualified candidates has been forwarded to Dean, Postgraduate School to issue provisional offer of admission to the students.

### **11.3.4 Thesis Supervision Allowance**

The Board agreed that thesis supervision allowance to be paid according to the postgraduate school guidelines.

### **11.3.5 Course Allowance**

The Board unanimously agreed that lecturers should be remunerated, in order to prevent a failure of the project. They also agreed that one hundred thousand naira (₦ 100,000:00) should be paid per course, not withstand the number of lecturers teaching the course.

## **11.6 CLOSING REMARKS**

The Director thanked members for attending the meeting and the meeting came to close at 12.05 P.m.

**Prof. C. M. Onagbesan**  
**Director**

**Mr. M. A. Shomefun**  
**Secretary**

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
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**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON THURSDAY, SEPTEMBER 4, 2014 AT  
CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS' RESOURCE CENTRE**

<b>10.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production& Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	#Prof. B.A. Adewumi	Agricultural Mechanization&Sustainable Environment,,	„
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	*Prof. (Mrs.) C.A. Afolami	Policy Development	„
	#Dr. E.O. Idehen	Crop Production& Seed Enterprise	Asst. ProgrammeLeader
	#Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. J.O. Daramola	Livestock Science	„
#Eng. Dr. S.O. Awokola		Hydrology and Climate Change	„
	#Dr. A.E. Obayelu	Livestock Science & Sustainable Environment	„
	#Dr. P.O.O. Dada	Agricultural Development and Sustainable Enterprise	„
	Dr. O. Folorunso	Head, CISLT	Information Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	*Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	#Dr. A.O. Fafiolu	Liaison Unit	„
	#Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	# Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**10.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                                      \* Apology

**10.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 11.45a.m. and welcomed everyone to the meeting.

**10.3 SUBSTANTIVE ISSUES**

**10.3.1 Procurement Plan**

The Director circulated two papers tagged simplified procurement plan and disbursement linked indicators and informed the Board that World Bank gave limited money and has been shared to the various programme. He said further that World Bank

did not allocate any money for research activities. Thereafter, the Board decided that whatever does not fall in any of DLI should be removed and in order to gain more time advertisement should be made through the procurement unit with specification.

**Comments**

The Programme leader to the Livestock Science was not happy the way the World Bank is shifting the goal post all the time on awarded grant to the Centres. He said further that:-

The Programme leader to Livestock Science complained about the amount shared to his programme was inadequate to fund research work. i.e. would not allow best performance

The programme Leader should not be blamed, if the research work were sub-standard and if the students did not finish on time.

**10.3.2 Implementation plan**

The Director informed the Board that there is need to complete the implementation plan and as a result of this the Board decided that Assistant to the programme Leader should be invited to assist the Director to complete the Implementation Plan.

**10.3.3 Scholarship Award**

The Board decided that total scholarship will be awarded to the regional student while tuition fees and fifty thousand naira (₦ 50,000:00) per annum will be given to the Nigerian Students.

**10.3.4 Deferment of Annual Leave**

The Board decided that the Director should write to the Vice-Chancellor requesting for deferment of annual leave for those Academic staff that would be involved in the Centre Lectures.

**10.3.5 Curriculum on Agricultural Economics**

The Director requested the Secretariat to forward a drafted curriculum copy for Agricultural Economics and Sustainable Development to Programme Leaders and Director Academic and also to forward to the Deans of the various Colleges, in order to have knowledge of the Centre's activities. Thereafter to be forwarded to the National Universities Commission (NUC) for local accreditation.

**10.3.6 Admission Letter/Hostel**

The Board decided that admission letter should be issued to the qualified candidates for both National and Regional while the resumption date would not be included in the letter of the regional student and that it would be communicated to them in due course.

**10.3.7 Academic Calendar**

The Board drafted 2014/2015 Centre Academic Calendar as follows:

Arrival of Students	-	Saturday, October 25, 2014	
Registration	}	-	
Medical Test			Monday, October 27, 2014
Accommodation			
Welcome Reception	-	Monday, November 3, 2014	

First Semester Lectures Begin	-	Tuesday, November 4, 2014
<b>49<sup>th</sup> Inaugural Lecture</b>	-	<b>To be fixed</b>
<b>50<sup>th</sup> Inaugural Lecture</b>	-	<b>To be fixed</b>
First Semester Lectures End	-	Monday, January 26, 2015
First Semester Examinations Begin	-	Monday, February 9, 2015
First Semester Examinations End	-	Monday, February 16, 2015
<b>51<sup>nd</sup> Inaugural Lecture</b>	-	<b>To be fixed</b>
CEADESE to Consider First Semester Examination Results	-	Friday, February 27, 2015
Senate to Consider First Semester Examination Results	-	<b>To be fixed</b>
<b>52<sup>rd</sup> Inaugural Lecture</b>	-	<b>To be fixed</b>
<b>53<sup>th</sup> Inaugural Lecture</b>	-	<b>To be fixed</b>
Second Semester Lectures Begin	-	Monday, March 2, 2015
Second Semester Lectures End	-	Monday, May 25, 2015
Second Semester Examinations Begin	-	Monday, June 8, 2015
Second t Semester Examinations End	-	Monday, June 15, 2015
CEADESE to Consider Second Semester Exam Results	-	Monday, June 22, 2015
Senate to Consider Second Semester Examination Results	-	<b>To be fixed</b>

Key

**First Semester**

12 weeks of Lectures

1 week for Examination Preparations

1 week for Examinations

2 weeks for marking and

compilation of results

**Second Semester**

12 weeks of Lectures

1 week for Examination Preparation

1 week for Examinations

2 weeks for Marking and

compilation of results



#### **10.3.8 Centre Time-table**

The Director appointed Dr. J.O. Daramola as the Centre's TIMTEC Chairman, with term of reference to assists in drafting time table for students lectures.

#### **10.3.9 Student Supervision**

The Director informed that Programme Leaders and their Assistant should be appointed as a Major Supervisor and Co-Supervisor respectively and also Centre Staff should be selected as External Examiner's

#### **10.3.10 Internship Placement**

The Director selected Dr. (Mrs.) B. O. Oduguwa and Dr. A. O. Fafiolu to assist the Centre to write a proposal on internship placement.

#### **10.3.11 Appointment of Dean COLFHEC**

The Board congratulated Prof. L.O. Sanni on the appointment as Dean of College of Food Sciences and Human Ecology (COLFHEC).

#### **10.4 ADJOURNEMENT**

The meeting ended at 2.35 p.m. and adjourned to Thursday, September 11, 2014.

**Prof. O. M. Onagbesan**  
**Director**

**Mr. M. A. Shomefun**  
**Secretary**

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON FRIDAY, JULY 25, 2014 AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS' RESOURCE CENTRE**

<b>9.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	*Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production& Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization&Sustainable Environment,,	„
	*Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	*Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Dr. E.O. Idehen	Crop Production& Seed Enterprise	Asst. Programme Leader
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	„
Eng. Dr. S.O. Awokola		Hydrology and Climate Change	„
	Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Dr. P.O.O. Dada	Agricultural Mechanization& Climate Change	„
	#Dr. O. Folorunso	Head, CISLT	Information Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	#Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**9.1. IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                                      \* Apology

**9.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 12.45and welcomed everyone to the meeting.

**9.3 SUBSTANTIVE ISSUES**

**9.3.1 Implementation Plan**

The Director said that there was need to tell the Vice-Chancellor on the reason for non completion of the Implementation plan, in order not see us as irresponsible persons. Thereafter, the Board suggested that there is need to have a retreat, for completion of implementation Plan. He reiterated that without implementation plan, we cannot complete the procurement plan and as result of this the World Bank will not release the money.

The Director informed the Board that only Livestock Science has completed their action plan waiting for inputs from the other programmes.

### **9.3.2 Requests from the World Bank**

The Director informed the Board that he received a letter from the World Bank requesting us where and how the partners and students will fit into the research activities i.e. internship and training.

## **9.4 ANY OTHER BUSINESS**

### **9.4.1 Lectures on Plagiarism**

The Director informed the Board that Prof. I.O. Daniel has invited the Board members to his lecture on plagiarism next week.

### **9.4.2 Submission of Question for CEADESE Admission**

The Director informed the Board that the Programme Leaders has submitted questions for the written examination interview for the candidate who applied for the Centre's M.Sc and Ph.D.

### **9.4.3 Centre PG Admission**

The Director informed the Board that there is need to invite the Dean of the Postgraduate School to attend the Interview. He said further that the report of the interview will be forwarded to the Vice-Chancellor for approval and a copy will be send to PG School for the issuance of offer admission to the qualified Candidates.

### **9.4.4 Computerization of the CEADESE Account System with the University Bursary**

The Director informed the Board that Vice-Chancellor has approved 75% of the money for the implementation of the computerization of the CEADESE Account system with the University Bursary.

### **9.4.5 Accreditation of the CEADESE Programme**

The Director informed the Board that he will need to write to the World Bank to send to the names of those Universities and professors that can accredited the Centre's programme.

### **9.4.6 Inclusion of the Names of the Visiting Professor in the Implementation Plan**

The Director informed the Board that we need to include the names of the visiting Professor and their duties in the Implementation Plan.

### **9.4.7 CEADESE Lecture Room**

The Director informed the Board that five lecture rooms have been assigned as venue of CEADESE lectures rooms.

### **9.4.8 CEADESE Scholarship**

The Director informed the Board that twenty (20) scholarships will be awarded to both National and Regional Students who applied for M.Sc and Ph.D respectively.

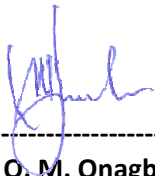
### **9.4.9 Agricultural Economics and Sustainable Development**

The Director said that he directed Prof. (Mrs.) C.A. Afolami to develop a curriculum for the Agricultural Economics and Sustainable Development programme, in order to admit

some students who applied for M.Sc and Ph.D in other programme but studied Agric economics and extension.

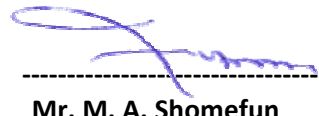
**9.5 ADJOURNEMENT**

The meeting ended at 2.05 p.m.



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**Prof. O. M. Onagbesan**  
**Director**



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**Mr. M. A. Shomefun**  
**Secretary**

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
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**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON MONDAY, JUNE 2, 2014 AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS' RESOURCE CENTRE**

<b>8.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production& Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization&& Sustainable Environment,,	„
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Dr. E.O. Idehen	Crop Production	Asst. Programme Leader
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	„
	Eng. Dr. S.O. Awokola	Hydrology and Climate Change	„
	#Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	#Dr. P.O.O. Dada	Agricultural Mechanization& Climate Change	„
	#Dr. O. Folorunso	Head, CISLT	Information Officer
	*Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	#Mrs. M.B. Omisope	CEADESE Procurement Officer	Procurement Officer
	# Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**8.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                                      \* Apology

**8.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 12.03P.m. with an opening prayer offered by Dr. I.O. Vaughan. The Director welcomed everyone to the meeting.

**8.3 SUBSTANTIVE ISSUES**

**8.3.1 Report of the Official Launch of the ACE project**

The Director presented report of the ACE Project Formal Launch held at Abuja from 20<sup>th</sup> to 22<sup>nd</sup> May, 2014 to the Board of the CEADESE Programme. He said that the

programme spanned over three (3) days. Those that attended included ten (10) Universities and out of which were nine (9) from sub- region, Vice-Chancellors from different Universities and Ministry of Education.

He said he presented the Centre activities and the implementation Plan to the World Bank and waiting reply from the World Bank. Five Centres of Agriculture including Federal University of Agriculture, Abeokuta, Bayero University, Benue State University and others presented their implementation plans but the problem with FUNAAs was that it involved too many disciplines of the University with no focus to attain Excellence in a specific area of specialization whereas other Centres focused on one research area. AAU said that the Centre needs to be focused on one research activities.

Suggestions followed after the Director's Report

### **8.3.2 CEADSE Admission and Scholarship**

The Board approved that interview should be conducted for the Candidates who have applied for admission into the Centre M.AgSE and Ph.DAgSE programmes. Those to be considered for the scholarship were those that have First Class and Second Class Upper Division. According to the Director the interview would be for one hour or thirty minutes and it would be in written assessment and oral interview for M.Agse and only oral assessment for the Ph.D. AgSE. The Board fixed Tuesday, 24<sup>th</sup> June, 2014 for the conduct of the interview

The scholarship scheme would cover with suggested values as follows:

- School Fees @ (130, 000:00/Student)
- Books and Periodicals @ N 50,000:00/annum
- Boarding @ N 330,000:00
- Local transportation @ N120, 000:00
- Subsistence @ N500,000:00

The total allowances to be awarded to our student shall not exceed

N 1,000,000:00/annum/ student.

It was noted that no further provision for course related costs will be available from the Centre. Other course expenses that are expected to be paid should be borne by the students. These may include, but not limited to general course expenses such as stationery, internet charges, photocopying, telephone, conferences and seminars.

All visa related expenses and international travels are to be borne by the awardees or nominating countries.

### **8.3.3 Formulation of Question for the Interview**

The Director implored the Programme Leaders to formulate and set questions for M.AgSE and Ph.DAgSE which should be in the form of written assessment and oral interview and forward to the office of the Director.

#### 8.3.4 Supervisory Allowance

The Director informed the Board that the Deans of the various Colleges were asking for the Centre curricula and allowance allocated to the teaching aspect of the Centre Programmes.

The Board implored the Director to inform the Deans that certain allowances would be allocate to the teaching aspect of the Centre programme.

#### 8.3.5 Centre PG Admission Status

The Director presented Centre PG Admission Status to the Board as follows:

#### DATA ANALYSIS OF THE CEADESE APPLICANTS FOR M.AgSE

S/No.	Degree Name	Applicant	Male	Female	Nigeria	Foreign
1.	Agricultural Mechanization and Climate Change	9	7	2	9	0
2.	Crop Improvement and Seed Enterprise Development	11	6	5	10	1
3.	Food Processing & Value Addition	23	9	14	23	0
4.	Hydrology & Climate Change	13	12	1	12	1
5.	Livestock Science and Climate Change	24	15	9	23	1
<b>Total</b>		<b>80</b>	<b>49</b>	<b>31</b>	<b>77</b>	<b>3</b>

#### DATA ANALYSIS OF THE CEADESE APPLICANTS FOR PhD.AgSE

S/No.	Degree Name	Applicant	Male	Female	Nigeria	Foreign
1.	Agricultural Mechanization and Climate Change	7	6	1	7	0
2.	Crop Improvement and Seed Enterprise Development	6	2	4	6	0
3.	Food Processing & Value Addition	10	5	5	9	1
4.	Hydrology & Climate Change	7	7	0	7	0
5.	Livestock Science and Climate Change	18	13	5	18	0
<b>Total</b>		<b>48</b>	<b>33</b>	<b>15</b>	<b>47</b>	<b>1</b>

#### Total Number of Completed Online Applicants

S/N	Degree Code	No. of Applicants
1.	M. AgSE	80
2.	PhD. AgSE	48

<b>Total</b>	<b>128</b>
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**Gender Distribution for Completed Online Applicants**

S/N	Degree Code	M.AgSE	Ph.DAgSE
1.	Male	49	33
2.	Female	31	15
<b>Total</b>		<b>80</b>	<b>48</b>

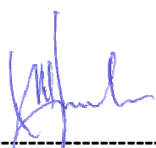
**Nationality Distribution for Completed Online Applicants**

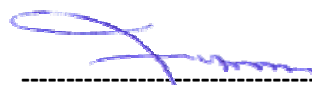
S/N	NATIONALITY	M.AgSE	Ph.DAgSE	Total
1.	Nigeria	77	47	124
2.	Benin	0	1	1
3.	Liberia	1	0	1
4.	Sierra Leone	1	0	1
5.	Togo	1	0	1
<b>Total</b>		<b>80</b>	<b>48</b>	<b>128</b>

Thereafter, the Director Informed the Board that one hundred (100) students would be offered admission.

**8. 4 ADJOURNMENT**

The meeting came to close at 2.30 p.m.

  
 -----  
**Prof. O. M. Onagbesan**  
**Director**

  
 -----  
**Mr. M. A. Shomefun**  
**Secretary**



**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
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**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON WEDNESDAY, APRIL 16, 2014 AT  
CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS' RESOURCE CENTRE**

<b>7.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	*Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	*Prof. I.O. Daniel	Crop Production& Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	*Prof. B.A. Adewumi	Agricultural Mechanization&& Sustainable Environment,,	
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	*Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Dr. E.O. Idehen	Crop Production& Seed Enterprise	Asst. Programme Leader
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	„
	#Eng. Dr. S.O. Awokola	Hydrology and Climate Change	„
	#Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Dr. P.O.O. Dada	Agricultural Mechanization& Climate Change	„
	#Dr. O. Folorunso	Head, CISLT	Information Officer
	*Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	# Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**7.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                                      \* Apology

**7.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 12.20 p.m. The Director welcomed everyone to the meeting.

**7.3 SUBSTANTIVE ISSUES**

**7.3.1 Report of the meeting between CEADESE Officials and AAU/World Bank Officials/NUC Team** the report was not ready/considered has a result of non attendance of some Programme Leaders.

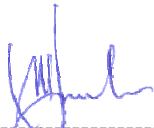
### 7.3.2 Implementation Plan

The Director said that there was need to modify what they were taught on the template of the implementation plan by the AAU/World Bank Officials/NUC Team. After extensive deliberation they were of the opinions that:

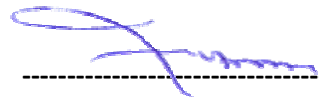
1. There should be Sub-activities under the Main activities.
2. Prof. O.O. Oduguwa to collate all the programme activities
3. There should be source of verification by the industry Liaison officer/Research Officer that would be verifying activities that have been done.
4. Output should be more definite than results
5. Impact should be spread in terms of training, research, learning and teaching; Dr. (Mrs.) B.O. Oduguwa and Dr. Fabusoro were selected to design questionnaire for the Centre.
6. Implementation Milestone should be arranged in chronological order.
7. Procurement list of the equipments to be purchased to be forwarded to the procurement unit.
8. Each group to meet once or twice and to give their template to each other group before next.

### 7.4 ADJOURNMENT

The meeting came to close at 2.50 p.m.



-----  
**Prof. O. M. Onagbesan**  
Director



-----  
**Mr. M. A. Shomefun**  
Secretary

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
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**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON FRIDAY, MARCH 28, 2014 AT CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS' RESOURCE CENTRE**

<b>6.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	*Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production& Seed Enterprise	„
	*Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization&& Sustainable Environment,,	
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	#Dr. E.O. Idehen	Crop Production& Seed Enterprise	Asst. Programme Leader
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	„
	#Eng. Dr. S.O. Awokola	Hydrology and Climate Change	„
	Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Dr. P.O.O. Dada	Agricultural Mechanization& Climate Change	„
	Dr. O. Folorunso	Head CISLT	Information Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	# Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**6.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                                      \* Apology

**6.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 10.50 a.m. with an opening prayer offered by Dr. I.O. Vaughan. The Director welcomed everyone to the meeting. Thereafter, he informed CEADESE Board Members that Dr. O.D. Akinyemi and Dr. J.O. Daramolawent to Abuja to met with Ambassadors of some Countries like Gambia, Sierra Leone, Liberia, Togo and Benin to officially invited them to the Stakeholders' Meeting and to discussed with them on ACE Project, in order to benefitted from the grant awarded to them by World Bank and to provide services in return.

### 6.3 SUBSTANTIVE ISSUES

#### 6.3.1 Report of the Visit to Embassies

The report was presented by Dr. J.O. Daramola; highlights of the presentation included:

- i. visitation to the ambassadors of Gambia, Sierra Leone, Liberia, Togo and Benin
- ii. Officially invitation to the Stakeholders' Meeting and to make brief presentation on *Agricultural Needs* that requires research and training intervention for sustainable development in your Country.
- iii. To brief them about ACE project, in order to benefit from the grant awarded to them by World Bank and to provide services in return.

Thereafter, he said that there was a need to send summary of the ACE project to them for the proper understanding of the project.

#### 6.3.2 Response to the Advertisement for Admission to CEADESE M.Sc and Ph.D (Ag.SE) Programme

The Director informed the Board that Eighty-four (84) Students have applied for the Centre Programme, twenty-two has completed their registration while others were still expected to pay and completed their registration. He also informed the Board that three (3) Students had submitted their transcripts. Please find below the lists of Student as they applied for Programme:

S/N	Programme			Total
		M.Sc	PhD	
1.	Agricultural Mechanization	3	3	6
2.	Crop Production	1	Nil	1
3.	Food Processing and Value Addition	3	1	4
4.	Hydrology and Climate Change	Nil	Nil	Nil
5.	Livestock Science	11	Nil	11
6.	Policy Development	Core Course		
	<b>Total</b>	<b>18</b>	<b>4</b>	<b>22</b>

#### 6.3.3 Implementation Plan

The Director circulated two papers titled ACE Project update and template on Implementation Plan from the World Bank. After extensive deliberation they decided to complete the implementation plan template after they might harvested the industries needs from the Stakeholders' meeting. The Director would write the World Bank informing them of the Stakeholders' Meeting scheduled for Thursday, 3<sup>rd</sup> March, 2014 as the reason for not yet to complete the form. Thereafter, the Programme Leaders requested that the Director to forward to a revised version of the ACE proposal.

### 6.4 ANY OTHER BUSINESS

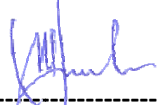
#### **6.4.1 Report on Guidelines /Rules Governing the Supervision of Postgraduate Research at CADESE**

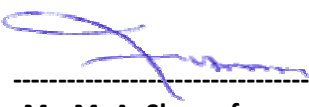
The report was presented by Prof. (Mrs.) C.A. Afolami on behalf of the Committee. the report read as follows:

- (i) All Students shall present two seminars during the study period Pre and post data
- (ii) The sequence of seminar presentation shall be weekly or twice a month
- (iii) Students shall be allocated to project Supervisors soon after completion of admission formalities
- (iv) All Supervisors (Major and Co-supervisors shall be physically present during presentation of their research students
- (v) All students of the Centre must attend at least 70 % of the seminars to qualify for their own presentation
- (vi) All students presenting seminars shall provide hard copies of their presentation for faculty at least two weeks prior to the date of presentation
- (vii) All presentation shall be audio-visual
- (viii) All students shall submit their presentations to the Centre through the PG Coordinator of the Centre for coordination purpose
- (ix) Grading sheets for the pre and post data seminar should be developed and about 70% of faculty members in the area of specialization shall be involved in grading of the Candidate
- (x) Candidate shall submit progress reports before and after pre and post data seminars
- (xi) Programme Leaders shall constitute the supervisory committees in conjunction with the PG coordinator of the course
- (xii) Registration of supervisors shall take place immediately after admission
- (xiii) Thesis title registration shall be done after post data seminar
- (xiv) Seminars at the centre shall be given wide publicity within and outside the University especially with our partners both in the industry and academia
- (xv) Open thesis defence shall be done by the students upon completion of their research work
- (xvi) The Supervisory committee shall recommend qualified external examiner within and outside the Country to examine the Candidate
- (xvii) Our industry partners shall be invited for the seminars
- (xviii) Academic board of CADESE shall recommend degree to be awarded

#### **6.5 ADJOURNMENT**

The Director thanked members for attending the meeting and motion for adjournment was moved by Prof. I.O. Daniel and Seconded by Prof. B.A. Adewumi with closing prayer offered by Dr. O. Folorunso and the meeting came to close at 2.15 p.m.

  
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**Prof. O. M. Onagbesan**  
Director

  
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**Mr. M. A. Shomefun**  
Secretary

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON THURSDAY, MARCH 20, 2014 AT  
CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS' RESOURCE CENTRE**

<b>5.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	*Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production & Seed Enterprise	„
	*Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization & Sustainable Environment,,	
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	*Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	#Dr. E.O. Idehen	Crop Production & Seed Enterprise	Asst. Programme Leader
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	„
	#Eng. Dr. S.O. Awokola	Hydrology and Climate Change	„
	#Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Dr. P.O.O. Dada	Agricultural Mechanization & Climate Change	„
	Dr. O. Folorunso	Director CISLT	Information Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	*Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	*Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	# Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**5.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                                      \*Apology

**5.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 12.20 p.m. and welcomed everyone to the meeting.

**5.3 SUBSTANTIVE ISSUES**

**5.3.1 Project Implementation Plan**

The Director circulated a paper titled Implementation Plan 2014-2018 to the Board.

**5.3.2 Linkage of Centre Financial Account**

The Director informed the Board that one of the conditions given to the University by the World Bank was the linking of the Centre Account System with the University Bursary and Internal Audit. He said further that the Vice-Chancellor has approved the linkages of the Centre with the University Financial Account.

**5.3.3 Procurement Plan**

The Director informed the Programme Leaders to put into consideration the cost, maintenance and sustainability of equipment to be purchased. He said further that equipment must be linked with indicators and to avoid been spent beyond their Programme Budget.

After extensive deliberation the Board decided not to quote any equipment until Stakeholders meeting.

**5.3.4 Stakeholders Meeting**

The Director informed the Board that Vice-Chancellor has approved Thursday 3<sup>rd</sup> April, 2014 for the Stakeholders Meeting. The Board decided to get full feeders from the industries during the Stakeholders Meeting in order to harvest their needs and also network and collaborate with them.

**5.3.5 Advertisement for Admission to CEADSE M.Sc and Ph.D (Ag.SE) Programme**

The Director informed the Board that the Students applying for the respective programme were facing initial login problem into the portal and this has been corrected. Thereafter the Board extended the sale of the form for two (2) weeks for Nigeria and Four (4) weeks for Oversea Students.

**5.3.6 Visitation to Embassies**

The Director nominated Dr. O.D. Akinyemi and Dr. J.O. Daramoloto assists the Centre in formally inviting the Ambassadors of Gambia, Liberia, Sierra Leone, Togo and Benin to the Stakeholders Meeting and also to discussed on how to collaborate with their respective Countries on Agricultural needs that requires research and training intervention for sustainable development.

**6.3.7 Invitation to other Industries to the Stakeholders Meeting**

Dr. A.O. Fafolu suggested to the Board that there was need to invite others industries that were not in the proposal to Stakeholders meeting.

**5.3.8 Constitution of Guidelines/Rules Governing the Supervision of Postgraduate Research Committee**

The Director constituted committee on guidelines/rules governing the supervision of postgraduate research headed by Prof. (Mrs.) C.A. Afolami with others members.

**5.4 ADJOURNMENT**

The Director thanked members for attending the meeting and motion for adjournment was moved by Prof. I.O. Daniel and Seconded by Prof. B.A. Adewumi with closing prayer offered by Dr. O. Folorunso and the meeting came to close at 2.32 p.m.

**Prof. O. M. Onagbesan**  
Director

**Mr. M. A. Shomefun**  
Secretary

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF CEADESE BOARD MEETING HELD ON WEDNESDAY, FEBRUARY 19, 2014 AT  
CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

<b>4.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	CEADESE	Director
	Prof. L.O. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production & Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization & Sustainable Environment	„
	*Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	*Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	Dr. I.O. Vaughan	Budgeting	Budget Implementation Officer
	Dr. (Mrs.) B.O. Oduguwa	Liaison Unit	Industry Liaison Officer
	Dr. A.O. Fafiolu	Liaison Unit	„
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment	Asst. P&L
	Dr. O.P. Sobukola	Food Processing & Value Addition	„
	Dr. A.E. Obayelu	Agricultural Development and Sustainable Enterprise	„
	Mrs. S.F. Giwa	Procurement Unit	Asst. Procurement Officer
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**4.1 IN ATTENDANCE**  
Mr. G.O. Olaniyan Data Entry Operator I (CEADESE)

**LEGEND**  
# Absent \*Apology

**4.2 OPENING REMARKS**  
The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 11.50a.m. with an opening prayer offered by Dr. A.O. Fafiolu. The Director welcomed everyone to the meeting.

**4.3 CONSIDERATION AND ADOPTION OF THE MINUTES OF THE CEADESE BOARD MEETING HELD ON MONDAY, JANUARY 29, 2014**  
The minutes of the CEADESE Board Meeting held on Monday, January 29, 2014 was considered as the correct record of the proceedings. The motion for its adoption was moved by Dr. J.O. Daramola and supported by Prof. (Mrs.) C. A. Afolami subject to the following amendments:



- i. Minute 3.0 Membership (a). Prof. L.O. Sanni and Prof. O.O. Oduguwasent in their Apologies for being unavoidably absent; (b). Dr. O.A. Fafiolu should read Dr. A.O. Fafiolu
- ii. Minutes 3.5.5 Centres should read additional Centres

#### **4.4 MATTERS ARISING**

##### **4.4.1 Appointment of the Assistant to the Programme Leader**

The Director informed the Board that the Vice-Chancellor has directed the withdrawal of the appointment letters issued to the Assistant Programme Leaders and others.

##### **4.4.2 Stakeholders Meeting**

The Board rescheduled the Pre-Stakeholders meeting to hold on 11<sup>th</sup> March, 2014 and stakeholders meeting to hold on 25<sup>th</sup> or 26<sup>th</sup> or 27<sup>th</sup> march, 2014 respectfully.

##### **4.4.3 Advertisement of Admission to CEADESE M.Sc and Ph.D (Ag.SE) Programme**

After extensive deliberation, the board corrected the final drafted advertisement for admission to CEADESE M.Sc and Ph.D (Ag. SE) Programme. Thereafter, the Director informed the Board that there was need to open domiciliary account before it would be published in two (2) Newspapers, FUNABB Website and AAU Website.

##### **4.4.4 ACE project**

The Director implored the Board to inform members of their College Board what ACE project was all about.

#### **4.5 SUBSTANTIVE ISSUES**

##### **4.5.1 Approval of the World Bank Africa Centre of Excellence in Agricultural Development and Sustainable Environment**

The Director informed the Board that World Bank Africa Centre of Excellence in Agricultural Development and Sustainable Environment was considered and approved at the Last Senate Meeting.

##### **4.5.2 Internal Generated Revenue Account**

The Director informed the Board that there was need to open Internal Generated Revenue (IGR) Account with Guaranty Trust Bank for the purpose of generated revenue from the sales of Forms and tuition fees and fund sent in from the World Bank to the Centre.

##### **4.5.3 Procurement Plan**

The Director implored the ProgrammeLeader to sendin their Programme Equipment needs to Dr. I.O. Vaughan, the Centre Budget Implementation Officer

#### **4.6 DIRECTOR'S BRIEF**

##### **4.6.1 World Bank Meeting**

The Director informed the Board that at the last meeting he attended with the World Bank/AAU, it seemsthat they like to be changing the goal post with time. He said further that they have come to realized that the project was still at the developmental stage but yet they continue to be introducing new rules and we felt that things must be done properly. The World Bank linked indicators i.e. research to journals articles, which should be published in International Journal. They also encouraged publications with Africa partners.

Thereafter the Board implored the Director to write out all the points raised at the meeting for the Programme Leaders.

#### **4.7 ANY OTHER BUSINESS**

##### **4.7.1 CEADESE Interim Board Meeting**

The Board decided that the Interim Board Meeting should be holding every Wednesday of the week at 2.00p.m.in order to fast track its activities and beat the World Bank designed schedule.

##### **4.7.2 Hostel Accommodation**

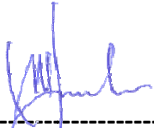
The Director informed the Board that he has requested for hostel accommodation for the students.

##### **4.7.3. CEADESE Website**

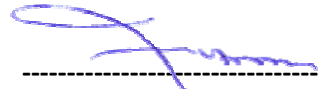
Mr. G.O. OlaniyanData Entry Operator informed the board that Centre Website has been designed. Thereafter, the Director Co-opt Dr. O. P. Sobukola, Dr. A. E. Obayeluand Dr. A.O. Fafioluwere to assist the Centre in uploading information on the website.

#### **4.8 CLOSING REMARKS**

The Director thanked members for attending the meeting and Dr. O.P. Sobukola offered the Closing Prayer and the meeting came to close at 1.40 p.m.



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**Prof. O. M. Onagbesan**  
**Director**



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**Mr. M. A. Shomefun**  
**Secretary**

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
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**(CEADESE)**

**MINUTES OF CEADESE BOARD MEETING HELD ON WEDNESDAY, JANUARY 29, 2014 AT  
CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

<b>3.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	ACE	Director
	*Prof. L.O. Sanni	Food Processing& Value Addition	Programme Leader
	Prof.I.O. Daniel	Crop Production& Seed Enterprise	„
	*Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization && Sustainable Environment,,	
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Mrs. M.B. Omisope	Procurement Officer	
	Dr. I.O. Vaughan	Budget Implementation officer	
	Dr. A.O.Fafiolu	Industry Liaison Officer	
	Dr. J.O. Daramola	Livestock Science & Sustainable Environment Asst. Prog. Leader	
	Mrs. T.R. Mosaku	Accountant	
	Mr. M.A. Shomefun	Secretary	

**3.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (CEADESE)

**LEGEND**

# Absent                      \*Apology

**3.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 10.50a.m. with an opening prayer offered by Dr. I.O. Vaughan. The Director welcomed everyone to the meeting.

**3.3 CONSIDERATION AND ADOPTION OF THE MINUTES OF THE CEADESE BOARD MEETING HELD ON MONDAY, JANUARY 6, 2014**

The minutes of the CEADESE Board Meeting held on Monday, January 6, 2014 was considered as the correct record of the proceedings. The motion for its adoption was moved by Prof. B.A. Adewumi and supported by Mrs. M.B. Omisope subject to the following amendments:

- i. Title of the meeting was changed from “Programme leaders’ Meeting” to “Interim CEADESE Board Meeting”
- ii. Minutes 2.0 Membership Prof. B.A. Adewunmi should read Prof. B.A. Adewumi
- iii. Minutes 2.2 Industry Liaising Officer should read Industry Liaison Officer
- iv. Minutes 2.4.1. Modified should read modify
- v. Minutes 2.5 Suubstantive should read Substantive

vi. Minutes 2.5.5 be out should read be published

### **3.4 MATTERS ARISING**

#### **3.4.1 Change of Acronym**

The Director informed the Board that the Vice-Chancellor has approved the changing of Centre acronym from CADESE to CEADESE.

#### **3.4.2 Submission of Budget**

The Director informed the Board that the Centre Budget was submitted to the Bursary Unit for consideration and inclusion in the University budget.

#### **3.4.3 Appointment of the Assistant to the Programme Leader**

The Director informed the Board that appointment letters were issued to the Assistant Programme Leaders and thereafter, the Vice-Chancellor directed that we should clearly point out that there was no financial allowance attached with the responsibility.

#### **3.4.4 Appointment of Industry Liaison Officer**

Dr. A.O.Fafioluone of the Centre's Industry Liaison Officers thanked the Board for the opportunity given to him to serve the Centre's and the University at large.

#### **3.4.5 Stakeholders Meeting**

The Director informed Board that stakeholders' meeting was postponed to enable him and others to attend a workshop organized by AAU/World Bank at Abuja and that the Abuja meeting did not hold eventually. Thereafter the Board decided that a Pre-Stakeholders meeting should hold on 17<sup>th</sup> or 18<sup>th</sup> or 19<sup>th</sup> February, 2014. The meeting would brief the Head of Departments, Directors and Deans the extent of their involvement in the ACE project, the courses to be taught and the research to be conducted. The Board also rescheduled the stakeholders meeting to hold on 24<sup>th</sup> or 25<sup>th</sup> or 26<sup>th</sup> February, 2014 in which Deans, Directors, Industrial, Institutional, Partners would be invited and also Memorandum of Understanding would be signed.

#### **3.4.6 Advertisement of Admission to CEADESE M.Sc and Ph.D (Ag.SE) Programme**

The Interim CEADESE Board approved a draft advertisement of admission to CEADESE M.Sc and Ph.D (Ag.SE) Programme to be published as soon as possible.

### **3.5 SUBSTANTIVE ISSUES**

#### **3.5.1 Invitation of External Lecturer/Visiting Professor**

The Director informed the board on the need to invite External Lecturers/ visiting professors to assist in teaching courses in the Centre.

#### **3.5.2 International Accreditation of the CEADESE Programme**

The Director informed the Board that at the last Audio Conference held with the World Bank/AAU, it was emphasized that the Centre's Programmes would need to be internationally accredited. Thereafter the Interim CEADESE Board Members resolved that the Centre's Programme curricula should be sent out to partner Institutions professors for vetting after Postgraduate School/Senate approval.

#### **3.5.3 CODAD Meeting**

The Director informed the Board that he explained to the Deans and Directors at the (CODAD) meeting, what ACE project was all about and they suggested that we should try and address the College Board on the ACE Project.

**3.5.4 Establishment of Centre of Excellence**

The Director informed Board that the World Bank has awarded three (3) additional Centres of Excellence in Nigeria, totaling to ACEs.

**3.5.5 Purchase of Car and Refurbishment of a Bus for the Centre**

The Director informed the Board that the Vice-Chancellor has given an Official Car and an old refurbished Bus to the Centre.

**3.6 CLOSING REMARKS**

The Director thanked members for attending the meeting and Mrs. M.B. Omisope offered the Closing Prayer and the meeting came to close at 1.20 p.m.

**Prof. O. M. Onagbesan**  
**Director**

**Mr. M. A. Shomefun**  
**Secretary**

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**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON MONDAY, JANUARY 6, 2014 AT  
CEADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

<b>2.0</b>	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	ACE	Director
	Prof. L. Sanni	Food Processing & Value Addition	Programme Leader
	Prof. I.O. Daniel	Crop Production & Seed Enterprise	„
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	„
	Prof. B.A. Adewumi	Agricultural Mechanization & Sustainable Environment,,	
	Dr. O. D. Akinyemi	Hydrology and Climate Change	„
	Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	„
	Mrs. M.B. Omisope	Procurement Unit	Procurement Officer
	Mrs. M. B. Omisope	Procurement Unit	Procurement Officer
	Mr. M.A. Shomefun	PEO II (Admin)	Secretary

**2.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry I (CEADESE)

**2.2 OPENING REMARKS**

The Director CEADESE, Prof. O.M. Onagbesan called the meeting to order at 12.40a.m. with an opening prayer offered by Prof. B.A. Adewumi. The Director welcomed everyone to the meeting and thereafter included three items in the Agenda of the meeting as follows: i Consideration and Adoption of the minutes of the last meeting; ii Appointment of Assistants to the Programme Leaders and; iii Appointment of industry Liaison Officer.

**2.3 CONSIDERATION AND ADOPTION OF THE MINUTES OF THE CEADESE BOARD MEETING**

The minutes of the CEADESE Board Meeting held on Monday, December 16, 2014 was considered as the correct record of the proceedings. The motion for its adoption was moved by Prof. L. Sanni and supported by Prof. B. A. Adewunmi subject to the following amendments:

- i. Minutes 1.0 Membership Prof. (Mrs.) C.A. Afolami and Prof. I.O. Daniel sent in their Apologies for being unavoidably absent.
- ii. Minutes 1.3. Substantive Issues Should read Substantive Issues

- iii. Minutes 1.3.1 under Submission and Consideration of the Programme Curriculum: - Prof. C.A. Afolami sent in Programme Curriculum to the Director, CEADESE.
- iv. Minutes 1.3.2 I. "to be Spend" should read should read "to be spent".
- ii. "Triple irrigation" should read trickle down irrigation
- iii. "DUFARM" should read "DUFARMS/COBFAS".
- v. "Mechanization the project" Should read "Mechanization of the Project".

## 2.4 MATTERS ARISING

### 2.4.1 Modification of CEADESE Name

CEADESE members agreed to modify its name to Centre of Excellence in Agricultural Development and Sustainable Environment (CEADESE).

### 2.4.2 Submission and Consideration of the 2014 Budget

The Director informed Members that 2014 Budget of the Centre had been prepared by Accountant and forwarded to the Bursar.

### 2.4.3 Submission and Consideration of the Draft Programme Curriculum

After extensive deliberation CEADESE members agreed that:

- i. On page 1 line 5 Agricultural development development repeated word to be deleted and should read Agricultural development.
- ii. On page 1 line 7 entrepreneurial business skills should be changed to entrepreneur business skills
- iii. On page 1 under eligibility No. 1 line 3 mathematical and Chemical Sciences should be changed to Hydrological and Environment Sciences.
- iv. On page 1 under eligibility No. 3 e.g. need should be changed to need
- v. On page 1 under eligibility No. 4 programme will will repeated word should be changed to programme will
- vi. On page 1 under Duration M.AgSE No. 1 Course work along with dissertation Projects 24 months of 4 Semesters should be changed to Course work along with dissertation of 4 Semesters
- vii. On page 1 under Duration M.AgSE No. 2 Internship 3-6 months starting end of from second semester should be changed to 2 Internship of 3-6 months starting at the end of second semester
- viii. No. 3 of page 1 under Duration M.AgSE to be deleted completely
- ix. Page 1 under Duration M.AgSE grant should be changed to scholarship
- x. Production Economics to be included in each Programme
- xi. ACE 704 International trade policy, Agri-business, Patenting and Intellectual Property Right should be change to International trade and policy, Agri-business, Patenting and Intellectual Property Right.
- xii. Programme Synopsis should be written in blocked form

- xiii. In page 1 under eligibility No. 4 programme will willshould be changed to programme will
- xiv. Short English Language Course should be changed to Short English/French Language Course

## **2.5 SUBSTANTIVE ISSUES**

### **2.5.1 Appointment of Director (Academic Planning)**

CEADESE members congratulated Dr. O.D. Akiyemi on his appointment as Director of Academic Planning.

### **2.5.2 Appointment of the Assistant to the Programme leader**

The Director informed members that there was need for each Programme Leader to have an assistant to assist the Programme Leaders as a result of their heavy schedule of work in the university.

### **2.5.3. Appointment of Industry Liaison Officer**

The Director informed members that there was need to appoint Industry Liaison Officer and CEADESE Members unanimously appointed Dr. O.A. Fafiolu and Dr. (Mrs.) B.O. oduguwaas the Centre's Industry liaison Officers.

### **2.5.4. Stakeholders Meeting**

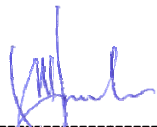
CEADESE members agreed to organize a stakeholders meeting on 23th January, 2014. The meeting was to facilitate discussion on the objectives of the Centre, present the Centre's research themes and to harvest industry research needs in order to tailor the Centre's research to the demand of industry and farmers.

### **2.5.5 Advertisement for Admission**

The Director Informed members that Advertisementfor the admission of students into Master and Doctorate Degree in Agricultural Development and Sustainable Environment should be published before the end of January.

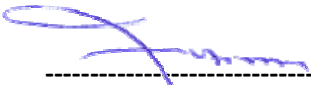
## **2.6 CLOSING REMARKS**

The Director thanked members for attending the meeting and Prof. L. Sanni offered the Closing Prayer and the meeting came to close at 2.50 p.m.



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**Prof. O. M. Onagbesan**  
Director



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**Mr. M. A. Shomefun**  
Secretary



**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**  
**WORLD BANK AFRICA CENTRE OF EXCELLENCE IN AGRICULTURE**  
**DEVELOPMENT AND SUSTAINABLE ENVIRONMENT**  
**(CEADESE)**

**MINUTES OF THE CEADESE BOARD MEETING HELD ON MONDAY, DECEMBER 16, 2013 AT CADESE MEETING ROOM, INTERNATIONAL SCHOLARS CENTRE**

1.0	<b>MEMBERSHIP</b>	<b>PROGRAMME</b>	<b>DESIGNATION</b>
	Prof. O.M. Onagbesan	ACE-CEADESE	Director
	Prof. L. Sanni	Food Processing & Value Addition	Programme Leader
	*Prof. I.O. Daniel	Crop Production & Seed Enterprise	"
	Prof. O.O. Oduguwa	Livestock Science & Sustainable Environment	"
	Prof. B.A. Adewumi Agricultural Mechanization & Sustainable Environment "		
	Dr. O. Akinyemi	Hydrology and Climate Change	"
	*Prof. (Mrs.) C.A. Afolami	Agricultural Development and Sustainable Enterprise	"
	Mrs. T.R. Mosaku	HEO (Account)	Accountant
	Mrs. M. B. Omisope	Procurement Unit	Procurement Officer
	Mr. M.A. Shomefun	PEO II (Admin)	Secretary

**1.1 IN ATTENDANCE**

Mr. G.O. Olaniyan                      Data Entry Operator I (ACE-CADESE)

**LEGEND**

# Absent                                      \*Apology

**1.2 OPENING REMARKS**

The Director ACE, Prof. O.M. Onagbesan called the meeting to order at 11.20 a.m. with an opening prayer offered by Prof. O.O. Oduguwa. The Director thereafter welcomed everyone to the meeting. He directed members to critically look into the agenda of the meeting, inputs Preparation for the 2014 Budget and curriculum.

**1.3 SUBSTANTIVE ISSUES**

**1.3.1. Submission and Consideration of the programme Curriculum**

The Director stated that programme curriculum should be prepared ready before the resumption of school from the ongoing industrial action embarked by Academic Staff Union of Universities (ASUU) and so that it can be presented to the Senate through the Postgraduate School for approval. The underlisted Programme Leaders' that submitted their programme curriculum to the Secretariat through e-mail were as follows:

- |    |                    |                                |
|----|--------------------|--------------------------------|
| 1. | Prof. L. Sanni     | - Storage and Processing       |
| 2. | Prof. B.A. Adewumi | - Agricultural Mechanization   |
| 3. | Dr. O. D. Akinyemi | - Hydrology and Climate Change |

4. Prof. O.O Oduguwa - Livestock Production
5. Prof. (Mrs.) C.A. Afolami - Policy Development

### 1.3.2 Submission and Consideration of the 2014 Budget

The following Programme Leaders submitted their programme Budget for year 2014 for consideration:

1. Prof. L. Sanni - Storage and Processing
2. Prof. B.A. Adewumi - Agricultural Mechanization
3. Dr. O. D. Akinyemi - Hydrology and Climate Change
4. Prof. O.O Oduguwa - Livestock Production

The Director circulated a paper sent by World Bank to serve as disbursement linked Indicator and baselines for the budget preparation by members.

The document partitioned disbursement as follows:-

#### 1. Institution qualified, Regional specialization approved and administrative capacity and proper planning:-\$800,000 (Fixed and not prorated)

- Steering Committee created and regional specialization through ACEs endorsed,
- Creation of ACE designated account / endowment fund,
- Signing of partner agreements and Increased financial autonomy e.g. money for the holding of meetings and other activities at the Centre.

#### 2. Strengthened education capacity (excellence) No. of new student in ACE courses (30% must be regional students\*);

- New PhD students \$ 600,000
- New master student \$ 600,000
- New Short term (min. 40 hours) \$ 600,000

The Director informed members that this money would be spent on Students and not fixed. CADESE members noted that the number of students listed by the World Bank was picked from the proposal, but was mistakenly quoted. He further said that twenty (20) Students would be on scholarship and twenty (20) to pay fees for Internal Generated Revenue (IGR).

#### 3. Strengthened Education Capacity & Development impact No. Of outreach 'period' (faculty and students working 1 months outside of ACEs)\*\*\$ 1,200,000

The Director informed CADESE members that this money would be spend on Faculties and Students.

#### 4. Strengthened education capacity (excellence) International accreditation (valid until the end of the project duration- August 2017),\*\*\*\$ 1,200,000

- Gap assessment certified/undertaken by an external accreditation agency
- Self -evaluation undertaken following a satisfactory international standards (agreed as part of the performance agreement)
- Regional (WAHO/CAMES) or National Accreditation or ISO
- Bologna Complaint programs (details to be specified).

He informed that this would be spent on inspection and evaluation of research projects of the Centre by the evaluator from the World Bank, if they were up to international standard.

- 5. Strengthened research capacity (excellence) No. of published articles in internationally recognized and peer review journals\*\*\* \$ 1,200,000**

The Director informed members that this money would be spent on the purchase of equipment, field work and other activities. CADESE members noted that this where the World Bank would want to test the Centre credibility.

- 6. Strengthen Education Research Capacity through increased financial sustainability) and demonstration of value to students and partners \$1, 200,000 (fixed):**

**The Director informed that** the money would be shared for five Research Programmes for three years and amounted to \$ 240,000 (equivalent to ₦37, 440,000).

- 7. Strengthened education and research capacity to improve teaching and learning environment as per approved proposal (\$ 200, 000)**

He said that the money would be used for the purchase of multimedia projectors and other things that would be needed in the classroom. CADESE members said that Centre should have a designated area as venue of lectures and seminars.

- 8. Financial Management \$ 400,000 for four years**

The financial management was shared for the under listed below:

D.L.R. (3.1) Timely withdrawal application supported by the financial reporting for the ACE account for the period (\$ 25, 000.00) for 2014/15.

D. L. R. (3. 2) Functioning University Audit Committee under the University Council (\$ 25, 000.00) for 2014/15.

D. L. R. (3. 3) Functioning internal Audit Unit for the University (\$ 25, 000.00) for 2014/15.

D. L. R. (3. 4) Web Transparency on financial management (web access to audit reports, interim financial response, budget & annual work plan (\$ 25, 000.00) for 2014/15.

- 9. Procurement TBC \$400,000 to spent at the Centre**

D. L. R. (4.1) third party procurement process verification (\$ 50, 000.00) for 2014/15.

D. L. R. (4.2) timeliness of procurement progress (\$ 50, 000.00) for 2014/15.

- 9. After extensive deliberations, on the Institution qualified, Regional specialization approved and administrative capacity and proper planning:- \$800,000 (Fixed and not prorated) CADESE members agreed:**

i. To look at the generic of the budget and split them out and look at the available fund and prorate on what to be done.

ii. The programme results should be based on objective indicators and cost.

iii. To Integrate programmes to achieve desired results

iv. To invite the stakeholders to meetings, in order to know what they needs and to enable demand -driven research.

- v. To inform the World Bank that budgeted allocation of \$ 120,000 for research capacity was not realistic.
- vi. To acquire about 1000 hectares of land for research projects and construct trickle down irrigation system to service Crop Production / Agricultural Mechanization of the project in collaboration with DUFARMS and COBFAS.

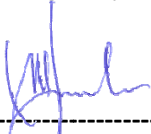
**1.4 ANY OTHER BUSINESS**

**1.4.1 Production of CADESE Signpost**

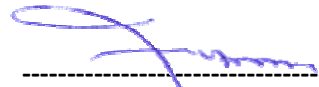
The Director informed members that Vice-Chancellor has approved money for the production of CADESE signpost. Thereafter CADESE members agreed that FUNAAB logo should be by the left side and CADESE by the right.

**1.5 CLOSING REMARKS**

The Director thanked members for attending the meeting and Mrs. M.B. Omisope offered the Closing Prayer and the meeting came to an end at 1.20 p.m.



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**Prof. O. M. Onagbesan**  
**Director**



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**Mr. M. A. Shomefun**  
**Secretary**